

Experienced Operations Manager looking for a challenge?

About us

Pope Woodhead and Associates provides specialist communications and consultancy services to European and International pharmaceutical and biotech companies. We have a reputation for helping our clients address strategic challenges often spanning both development (e.g. clinical development, risk management), and commercial activities. Current areas of communications work include; disease area and product communications, advisory boards/workshops, market access and value communications, external affairs, corporate communications, internal communications and training materials.

What we are looking for

This is a senior hands-on role with responsibility for company-wide operations activities including resource scheduling, quality processes and training. Experience of implementing QA and QC processes is a prerequisite.

We are looking for experienced communications professionals with strong writing, editorial and delivery team management skills. Candidates must be highly organised with the ability to scope, plan and lead multi-component work programmes in various therapeutic areas. The ability to work with a design studio on both print and multimedia projects would be a distinct advantage.

Candidates must have a relevant first degree. In addition, we would expect a minimum of eight years' experience gained in healthcare agencies/consultancies or the pharmaceutical/biotechnology industry. All candidates must be eligible to work in the UK.

What we offer

Pope Woodhead is a medium-sized company based in the St Ives, north of Cambridge. We have been established for over 25 years and are currently operating in some of the most rapidly moving areas of healthcare.

The successful candidate will receive a competitive package. We support continued personal development and offer the potential of rapid career development within the organisation.

We are keen to meet enthusiastic, flexible, talented applicants for the role of Operations Manager.

Please apply in writing with full CV to:

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